

Approved 06/21/2018

I. CALL TO ORDER The meeting was called to order in the basement meeting room at the Fremont Town Hall at 6:30 pm. Present were Selectmen Gene Cordes, Neal Janvrin, and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. Also present was Gordon Muench from the Fremont School Board and resident Bob Moran. The meeting is broadcast by Bruce White from FCTV. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The State's Low and Moderate Income Tax refund paperwork is available at the Town Hall and from the home page of the Town's website.
2. Camp Fremont is still accepting registrations. Please register as soon as possible if you have plans to attend the program this summer. Registration will close early next week.
3. The Beede Hill/North Road paving project is in the final stages of completion to complete overlay and tie in and probably will wrap up on Monday or Tuesday next week.

III. LIAISON REPORTS

Barham reported on the 06/06/2018 Planning Board Meeting:

The Public Hearing for a Site Plan Review at Map 3, lot 150 (225 Main Street) continued. This is an application by R Cooper & Sons Paving to create a storage area for 7 trucks, trailers and associated paving equipment. There was lengthy public input and debate from abutting residents regarding the negative impact of this proposal.

The Board concluded that there was insufficient information provided in the Minor Site Plan Application and decided that the applicant resubmit as a Major Site Plan Application. The Public Hearing was continued to June 20.

Steve Bassett attended the meeting and addressed the Board regarding his inability to access his parcels behind the 662 Main Street property. He stated the Board failed to ensure he was given access during the Altearos Energies Site Plan Review and the previous subdivision of the property. He indicated he had with him documentation proving he had rights to access his property. The Board advised Mr. Bassett that it was his responsibility to submit evidence of his rights of access to his parcels during the public hearings, which he failed to do. Today, the Board has no authority to act and the only remedy is for him to resolve this issue with the abutting land owner.

Janvrin reported on the June 12, 2018 FCTV Committee meeting agenda. White updated members that the new video recording equipment is saving a lot of time and easy for operators. The fourth camera is installed in the Town Hall basement meeting room. The electrician is coming on Tuesday to re-wire for the mini-split system to be installed along with a new condenser. There is no further information from Jay Somers from Comcast. The monitors for the library have been purchased and install is just waiting for electrician for wiring. The Committee will not have a meeting in July. Their next meeting is scheduled for August 13, 2018.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of the June 5, 2018 meeting as written was made by Barham and seconded by Janvrin.

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V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input

Selectmen heard from Black Rocks Village resident Bob Moran, relative to issues with paving at Black Rocks Village. He is concerned that by grinding a layer off and by just paving over will not stop the water problem on the road. Carlson made him and the Board aware of another homeowner who came in today regarding the paving issue as well.

Some history was explained in that last year there were meetings with the Town Engineer, Lewis Builders and their engineer, the Homeowners Association, and Board of Selectmen. One of the results was that a pavement remediation plan would be negotiated and work done this spring. After the first resident was in today, Carlson contacted our engineer and is waiting for their updated report on what they are planning to recommend. She explained that there are a variety of remedies to fix areas and meld them into existing pavement, and redo other areas. The Town is holding a significant bond to make sure the work gets done.

Cordes feels they need to have a performance date for completion for this project and asked Carlson to contact Josh Manning, the Project Manager at Lewis Builders to get an update. Moran thanked the Board for this information. He stayed for the remainder of the meeting.

7:00 pm Department Heads - none.

VI. OLD BUSINESS

1. The Selectmen felt the budget as of May 2018 is in good shape being almost half way through the year.
2. The DayStar managed services business meeting is on Wednesday, June 20 at 2:00 pm for Department Heads or Selectmen who wish to be present.
3. Carlson presented an update to the 2017 approved Longevity Policy in follow-up to the Board's discussion and desired changes from last week. After review, completion of a performance evaluation was removed as this is longevity policy, and employee wouldn't be receiving this if they didn't have appropriate work performance. Janvrin moved to approve and adopt the new language change to the 2017 policy, and to approve and adopt the new 2018 Longevity Policy as amended on this date June 14, 2018. Barham seconded. The vote was unanimous 3-0. Members signed a copy of the amended policy.
4. Carlson explained that she had asked Jeanne Nygren to contact Hartmann Oil after the bids were received, and that Hartmann has forwarded a contract that has also been reviewed. The Town is committed to at least 85% of the contracted gallons, and this will be a new learning year given that the Complex will no longer be an oil building.

Barham moved to sign the Hartmann Oil Contract for 07/01/2018 – 06/30/2019 and have the Chair sign on behalf of the Board. This was seconded by Janvrin. The vote was unanimous 3-0. Members signed the contract.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest of \$27,607.92 dated June 15, 2018 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

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A motion to approve the accounts payable manifest for \$326,906.21 dated June 15, 2018 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

2. Selectmen reviewed incoming correspondence.

3. The 2018 Warrant for Unlicensed Dogs was prepared by the Town Clerk and presented to the Selectmen for signature. A motion to sign this warrant was made by Barham, and seconded by Janvrin. The vote was unanimous 3-0. The Warrant was returned to the Clerk.

4. After the Public Hearing and preparation of all documents, Carlson presented the Barn Discretionary Easement Deed from Cynthia McRae for Board acceptance. This is relative to the Barn owned by McRae on Map 05-072, located at 245 Beede Hill Road. A motion to accept the easement and sign the deed was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

5. The Fire Rescue Compensation Plan Revised June 11, 2018 is not ready yet for any discussion tonight. Copies were distributed to Selectmen to review.

6. Nygren told the Board that at the Cemetery Trustee Meeting on June 4, 2018 they had a recap of this year's Memorial Day Services. Town Historian Matthew Thomas reported that next year's celebration will be the 140th Memorial Day Celebration in Fremont (May 2019), and the Trustees have asked the Selectmen to think of having the Gettysburg Address recited by an Abe Lincoln look-alike. This is being priced out (\$175) and researched for availability to be allotted in 2019 budget planning.

7. A motion to sign the Land Use Change Tax and Warrant for parcel 01-048.008 owned by William & Joanne Currier, in the amount of \$11,000 for new house construction and subdivision of lot from parent parcel was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

8. A motion was made by Janvrin to sign the FCTV Revolving Fund Manifest # 2018-015 in the amount of \$99.00 to reimburse Bruce White for brackets for the televisions bought last week for the Library (monitor expansion into main Library) and seconded by Janvrin. The vote was unanimous 3-0.

9. A letter to Eversource relative to abatement denial for 2017 (recommended by George Sansoucy and approved by Counsel for these cases) was prepared and motion to sign this denial was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

10. Selectmen reviewed the bi-annual renewal agreement with NH Surplus Property Division, for Selectmen and Department Heads and their designees to sign for State Property (auctions or at the State Warehouse). Janvrin moved to accept the terms and sign the agreement for the Town. Barham seconded and the vote was unanimous 3-0. Carlson advised that the Police, Fire and Highway Department Heads and their designees will also sign the document.

11. Barham moved to sign the request letter to the Trustees of Trust Funds for reimbursement of \$387.22 from the DARE Expendable Trust Fund to cover expenses paid for the 2018 DARE Graduation held on June 7th. This was seconded by Janvrin. The vote was unanimous 3-0.

VIII. WORKS IN PROGRESS

1. The Highway Department unearthed the oil tank at the Safety Complex on Friday last week, and on Monday Lamprey Energy came to pump out the oil on Monday.

2. Final work on driveway tie-ins on Beede Hill Road began Wednesday this week, and Thursday

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additional final overlay paving was scheduled. Depending on the weather cooperating, this is likely to be complete by early next week. There will be some traffic slow-downs, but one lane will generally be open. Please plan accordingly and expect some delays.

3. Work continued this week on the fire pump controller. It is installed and the technician is working with Chief Butler on the configuration. He has left wires for the generator connection tie-in. This will allow for NFPA compliant configuration such that if the power is disconnected to the fire pump for any reason the generator will start, in addition to the generator starting in the event of a complete building power loss.

4. Matt Pitkin is due to be at the Town Hall on Tuesday to begin working on a list of electrical items that need attention. The mini-split system for FCTV will be installed (at least the condenser) before then.

5. John Linville is the Fire Rescue Department's newly designated PIO and is working on some additional public relations material to get out to the community.

6. There was a resume submitted for the Deputy Health Officer position and the candidate will come before the Board's meeting next week.

At 7:43 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A: 3 II (c) and (e) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 7:45 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

At 7:48 Selectmen entered non-public session. Carlson was present for the first five minutes to provide an update on some MRI planning matters.

At 8:20 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

The Board discussed some outstanding questions relative to the MRI study in preparation for the meeting scheduled next week. The Board also generated a list of "to do" items from the last meeting with the Chief Officers and the Department's resultant plan for items 6-11 from the original April 14th workshop day. The Board will meet with MRI on Tuesday June 19, 2018 at 11 Farmington Road in Rochester NH.

The next regular Board meeting will be held on Thursday June 21, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room. With no further business to come before the Board, motion was made by Cordes to adjourn the meeting at 8:29 pm. Janvrin seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator